



Recruitment

Technical Assistant @DIVISION OF CLINICAL IMMUNOLOGY AND CANCER IMMUNOTHERAPY

21.11.2024

Position	Technical Assistant (Part-Time)
Work Location	Center for Cancer Immunotherapy and Immunobiology (CCII), Graduate School of Medicine, Kyoto University Address: Bristol Myers Squibb Building, Yoshida-Konoe-cho, Sakyo-ku, Kyoto * the location can be at home or other designated locations if the university permits or orders telecommuting.
Job description	Assistance with research activities and experiments related to molecular biology (including cell culture experiments, animal experiments using mice and rats, experiments using human blood samples, and organizing research information using Word and Excel).
Job requirements	<ul style="list-style-type: none">• It is preferable that candidates have at least one year of experience in relevant tasks, such as cell culture experiments or animal experiments using mice.• Basic English conversation skills are required.• Strong communication skills and a cooperative attitude are desirable.
Contract period	As early as possible ~ 31 st March 2025 (The contract can be renewed on a yearly basis for a maximum of 5 years. The renewal of the contract will be decided based on factors such as the workload, job performance, working attitudes, abilities, progress of the work being undertaken at the end of the contract period; CCII's financial situation, and the status of external funding, will be also taken into account among other considerations.)
Probationary period	None
Working conditions	Five days per week (excl. Saturdays, Sundays, national holidays, Year-end and New Year's holidays, and the university's founding anniversary) Six hours per day. 9:00 AM~4:00 PM (lunch break 12:00 PM – 1:00 PM) Overtime work may be required upon necessity; working days are negotiable.
Salary, allowances	Hourly rate: JPY 1.060~JPY 1.750 (determined based on the University's payment standards, considering abilities, experience, etc.). Overtime pay and commuting allowances will be provided. (There is no payment for other allowances, bonuses, retirement benefits, etc.)



Center for Cancer Immunotherapy and Immunobiology

Social Insurance	Workers' compensation insurance; health insurance; employee's pension insurance; Ministry of Education, Culture, Sports, Science and Technology (MEXT) Mutual Aid Association; and unemployment insurance depending on the work status.
How to apply Documents to be submitted Contact	<p>Please send a commercially available resume (with a photo attached, and clearly stating your contact phone number and E-Mail address) to the below address by postal mail. Write “Application as Technical Assistant at the Division of Clinical Immunology and Cancer Immunotherapy” in red on the envelope.</p> <p>Submission of Application Documents to: Center for Cancer Immunotherapy and Immunobiology (CCII), Graduate School of Medicine, Kyoto University Bristol Myers Squibb Building Yoshida Konoe-cho, Sakyo-ku, Kyoto 606-8501</p>
Application deadline	The application period will close once a candidate has been selected.
Selection method	<p>After the document screening, an interview will be. Details about the interview date and time will be provided to the selected candidates at a later date.</p> <p>Please note that travel and accommodation expenses for the interview will be borne by the applicant.</p>
Contact information	<p>Center for Cancer Immunotherapy and Immunobiology (CCII), Graduate School of Medicine, Kyoto University TEL: 075-753-9517 E-mail: 060office-ccii*mail2.adm.kyoto-u.ac.jp (please replace * with @)</p>
Others	<ul style="list-style-type: none">• We cannot respond to any inquiries regarding the selection process or the reasons for the decision.• The application documents will only be used for the recruitment review.• The application documents will not be disclosed, transferred, or lent to any third party without legitimate reasons.• Please note that application documents will not be returned.• Kyoto University promotes gender equality and actively encourages applications from female researchers. When evaluating periods during which research was interrupted due to childbirth, childcare, caregiving, etc., the content and duration will be fully considered.• Kyoto University prohibits smoking indoors on all campuses; outdoors, smoking is only allowed in designated areas to prevent passive smoking.

* This recruitment information is a translation of the original Japanese version. In the event of any discrepancies in wording or interpretation between the two versions, the Japanese version shall prevail.